

VersaTek, LLC **does not refund retainers.**

We furnish information during our consultation that may be helpful to you. If you have had a free consultation and do not think that our services will be beneficial to you please do not continue with retaining our services. If you need time to consider obtaining our services please feel free to do so at your leisure.

Please keep in mind that our availability is dependant upon a retainer and we may not have an agent available for your job on short notice even if a retainer is provided. You must inform us of your scheduling requirements. A representative of VersaTek, LLC will provide you notice of our availability.

Please ask about our equipment capabilities as they relate to your specific case. If a case will be dependant upon a certain piece of equipment we utilize, please make this known to a representative of VersaTek, LLC at the onset of a consultation. VersaTek, LLC will provide a free estimate and accept a smaller retainer to determine equipment compatibility with a vehicle, location, or other variable.

There is effort and time involved in the preparation of your case to include planning, scheduling, phone discussion, and other time intensive tasks. Besides these obvious expenses VersaTek, LLC would also be monetarily impacted by other possible assignments not pursued, time involved with refunds, advertising, merchant account fees, rescheduling, and added bookkeeping costs.

If you feel that the work you have requested will require a smaller retainer or different service please notify a representative of VersaTek, LLC immediately. We offer a Skip Trace (person location service) for \$75.00 USD and offer free non-binding estimates on other services.

Name (Printed): _____

Signature: _____

Date: _____